

SOG: Stocking Medics

- ✓ This SOG is written to outline the procedure for stocking the medics.
- ✓ The Officer in Charge or Senior Medical Provider of each run shall be responsible for adequately cleaning, re-stocking of items used during that run, and informing EMS officers of any stocking deficiencies.
- ✓ The EMS officers shall be responsible for making sure each medic is adequately cleaned, stocked, and organized.
- ✓ The EMS officers shall check stocking of each medic a minimum of 1 time a month using a check-off sheet that has been compiled and frequently updated by EMS officers based on stocking needs. (See Attachment)
- ✓ Medic compartments and/or bags may be “blue tagged” by EMS officers to aid in checking stock, as well as to comply with the state’s “two lock” law.
- ✓ The “blue tag” may be removed from a compartment or bag for use during a run. The Officer in Charge or Senior Medical Provider must then notify an EMS officer that a “blue tag” has been removed.
- ✓ The EMS officer will restock and “re-tag” used compartment as soon as possible, or at next monthly check-off.
- ✓ If a “blue tag” is removed for training purposes, the person who removed the tag is to notify an EMS officer, who will then:
 - A) Check and “re-tag” used compartment or bag as soon as possible, or with next monthly check off.

OR

- B) Grant permission for that EMS provider to replace “blue tag.”

EMS Officer Signature

Date

Fire Department Chief

Date

Updated: September 14, 2010

Medic 11

Name:

Date:

Items Missing/Expired:

Compartment 1:

- Manual Suction
- Adult BVM
- Difficult Patient (Blue) Bag

Left Pocket

- ✓ Masks x 2
- ✓ Towels x 2

Right Pocket

- ✓ EZ-IO Box
- ✓ EZ-IO Supplies: connection tubing, 15g needle, tape, 10mL syringe, NS flush

Back Pocket

- ✓ Trauma dressing x 2
- ✓ ABD pad x 4
- ✓ Burn dressing x 2
- ✓ Chest seal x 1
- ✓ Tape
- ✓ Kerlix x 2
- ✓ Bag of 4x4's

Main Compartment

- ✓ IV Start Kit Lock # _____ Exp date _____ (if not locked, or is expired, check following items and re-lock)
 - 24g, 22g, 20g, 18g, 16g, 14g Angiocaths
 - Saline flushes x 2
 - Tegaderm x 2
 - Male adapter x 2
 - Macro drip tubing x 1
 - Stopcock x 1
 - Alcohol pads
 - 2x2
 - Tourniquet x 2
 - 0.9% NS 1 L x 1
 - Adult BIG x 1
 - Iodine prep x 1
- ✓ Intubation Kit
 - OPA's and NPA's 3 each
 - Tape
 - Stylet
 - Forceps x 2
 - Masks, eye shield
 - Gumbugle
 - Entotrol (sizes 6, 7, 8, and 9)
 - ResQPod
 - EDD, ETCO2 Detector, BAAM
 - Lube
 - Laryngoscope blade, extra batteries
 - 10 and 25 mL syringe
 - Iodine prep
 - 14g angiocath x 2
 - Commercial tube holder x 2
 - MADette
- ✓ Difficult Airway Kit Lock # _____ Exp date _____ (if not locked, or is expired, check for following items and re-lock)
 - Gumbugle
 - Quick trach
 - Etomidate 40mg x 2
 - Tape
 - 10 mL and 20 mL syringes
 - Iodine prep
 - 10g, 18g and 20g angiocaths

- Laryngoscope handle
 - Lube
 - Grandview Blade (adult and pediatric)
 - Trach adapter for BVM
- ✓ Sharps container
- ✓ Trauma sheers
- ✓ Protocol Quick Reference
- Front Compartment**
 - ✓ Ice Pack x 2
 - ✓ Tongue blade
 - ✓ Tape
 - ✓ Penlight
 - ✓ Trauma sheers
 - ✓ Hemastats
 - ✓ Large gloves x 3 pairs
 - ✓ LMA sizes 3, 4, 5
 - ✓ LMA supplies (chart, tape, lube, 10, 35, 60 mL syringes)
- **Pedi-Bag:**
 - ✓ **Main Compartment:** 7 Weight-specific bags, Pedi-Wheel, Broselow Tape, Sharps Container, Pediatric ETCO2 Detector
 - ✓ **Front Compartment:** 2 armboards, 2 IV Supply Pouches (check expiration dates on 0.9% NS)
 - ✓ **Airway Compartment:** Laryngoscope handle, extra batteries, Bulb Syringe, Magill Forceps, Stylet, Pediatric/Infant Nasal Cannulas, Infant electrodes, ETT tubes sizes, 3, 4, 5, 6 (check expiration dates)
 - ✓ **Side Compartments:** Child BVM, Infant BVM
 - ✓ **Back Compartment:** LMA Sizes 1, 1.5, 2, 2.5, 3, 4, 5 (Check expiration dates), stethoscope, Manual BP Cuffs Infant and Child sizes
- **Suction Canister, plugged in and charging**

Compartment 2:

- **First-In Bag (Green Back-Pack)**
 - ✓ O2 tank
 - ✓ BP Cuffs
 - ✓ Stethoscope
 - ✓ Glucometer (>5 strips/lancets, oral glucose)
 - ✓ BVM Adult
 - ✓ Nasal Cannulas x 2
 - ✓ Non-Rebreathers x 2
 - ✓ Nebulizers x 2
 - ✓ Simple Mask x 2
 - ✓ In Line Nebulizer x 1
 - ✓ Extra Tubing x 1
 - ✓ Pulse Oximeter
- **Safety Vests**
- **Flashlight large and small, charging**

Compartment 3:

- **Gloves sizes: small, medium, large**

Compartment 4:

- **Kleenex**
- **Eye Kit Lock # _____ Exp Date _____**
 - If not locked, or is expired, check for following items and re-lock
 - ✓ 1 L 0.9% NS bag
 - ✓ Morgan lens x2
 - ✓ Morgan lens tubing
 - ✓ Metal eye patch
 - ✓ Oval eye patch x2
 - ✓ Tape
 - ✓ Contact lens case, contact lens remover
- **Poloroid Camera with extra film**
- **Manual BP cuffs sizes Adult and Large Adult, BP cuff for LifePack Large Adult**

Compartment 5:

- **Stuffed Animals**

Compartment 6:

- Insite Angioguard Angiocath Sizes: 14, 16, 18, 20, 22, 24
- Saline Flushes x 10
- Stopcocks
- 2x2's
- Alcohol preps
- Tegaderms
- Tape
- Saline locks
- Tourniquets x 5

Bench:

- Trash Can
- Sharps Container: if above "full" line replace
- Variety of Blankets, Sheets, Pillows, Pillow cases, and Patient Gowns

Compartment 7:

Inside:

- Full package bags x 2 containing Adult C-Collars x 2, Pediatric C-Collars x 2 and headblocks
- 2 extra headblocks
- Spider Straps

Outside:

- 4 backboards with straps
- Pediatric Backboard
- Stair Chair

Compartment 8:

- Drug Bag: locks secure and check expiration dates
- Red Fanny Pack on Drug Bag: variety of syringes and needles

Compartment 9:

- Towels
- Ice Packs
- Armboards
- Sam Splints
- Restraints

Compartment 10:

- Disposable Clean up Kits x2
- Masks: procedure, N95, with face shields
- Gowns
- Booties (10 pairs)
- OB kits x2
- Sterile water bottles x 3 (check expiration dates)
- Burn sheets

Compartment 11:

- 1 L 0.9% NS bags x 4
- 250 ml 0.9% NS bags x 2

Compartment 12:

- Back brace
- Pressure infusers
- Extra O2 tanks
- FROPVD
- Body Bag

Compartment 13:

- Blood Tubing x 3
- 60 gtt tubing x 4
- 15 gtt tubing x 5

- Assorted needles/syringes
- On Heating Pad: 1L 0.9% NS bags x 2
- IV start kit containing: 1 L 0.9% NS bag, assorted angiocaths, 15 gtt tubing, alcohol pad, 2x2, tourniquet, tegaderm

Compartment 14:

- Kerlix
- Tape
- Gauze, 4x4's, 2x2's
- Trauma Pads
- ABD pads
- Coban
- Ace Wraps
- Bandaids
- Triangle Bandages
- Electordes
- Monitor Paper
- Ammonia Inhalants
- Alcohol Preps
- Nail Polish Remover

Compartment 15

- Thermometer: oral and temporal (extra probe covers)
- Extra Lancets
- Debrillator Paddles
- ICD magnet
- Adult defibrillator pads (check expiration date)
- Large Adult/Pediatric BP cuffs for Lifepack

Compartment 16:

- Nasal Cannulas
- Non-Rebreathers
- Nebulizer Set-ups
- Misc Neb Supplies: In Line Neb set up, adult and pediatric plain masks
- Lube
- OPA's, NPA's
- Endotrol ETT 6, 7, 8
- ETT sizes sizes 4, 5, 6, 7 x 2, 7.5, 8 x 2, 9
- Tongue Depressors
- BAAM
- EDD
- ETT elbow adapter
- Suction supplies: suction canister tubing, assorted suction catheters, BBG, Yankers

LifePack:

- Plugged in and charging
- Securely fasted
- Swap Batteries
- Adult BP Cuff, 4 lead electrodes, and O2 sensor connected to monitor
- Left side compartment: extra electrodes (including diaphoretic and pediatric), disposable razor, 12 lead cord with electrodes connected
- Right side compartment: Adult defibrillator pads x2 (check expiration), Pediatric defibrillator pads x 1 (check expiration)
- Back compartment: O2 sensors x2, CO2 monitors (in-line and nasal cannula)

Action Bench:

- Suction Canister with tubing and Yanker attached
- Sani-cloth
- Phone charging
- Razor
- Tape, Ink pens, Penlights, Trauma shears
- Extra Paperwork
- EMS reference book
- Protocol Books
- Medication book

Compartment 18:

- **Trauma Triage MCI Pack**

Compartment 19:

- **Empty**

Compartment 20:

- **Cleaning Supplies**

Cab:

- **Gloves sizes: medium, large**
- **Map Book**
- **Clip Board: documentation guide, Medicare Forms, Run sheets, Inventory sheets, Refusal forms, Spinal clearance, MI/CVA checklists, Rehab sheets, Ink Pens**
- **800 Radio**

Outside Compartments:

Back Passenger Side

- ✓ **Backboards x 4**
- ✓ **Pedi-board**
- ✓ **Stair Chair**
- ✓ **Full Package Bags x 2 with C-collars, headblocks, and straps**
- ✓ **Extra Headblocks**
- ✓ **Spider straps**

Back Driver Side

- ✓ **Fire Blanket**
- ✓ **Rescue Disk**
- ✓ **Soft stretcher**
- ✓ **Caution Tape**
- ✓ **Spider strap**
- ✓ **Duct Tape**
- ✓ **Bolt Cutter**
- ✓ **Full Body Vacuum Splint**

Middle Driver Side

- ✓ **KED**
- ✓ **Traction Splint**
- ✓ **Vacuum splints**
- ✓ **Rescue rope bag**

Ensure Medic is plugged in and charging

Medic 13

Name:

Date:

Items Missing/Expired:

Compartment 1:

- Manual Suction
- Suction Machine, plugged in and charging, rotate batteries
- Adult BVM
- Flashlight, plugged in and charging

Compartment 2:

- Drug Bag, locks secure, check expiration date
- Red Fanny Pack (strapped to Drug Bag) with a variety of needles/syringes
- Pedi-Bag:
 - ✓ Main Compartment: 7 Weight-specific bags, Pedi-Wheel, Broselow Tape, Sharps Container, Pediatric ETCO2 Detector
 - ✓ Front Compartment: 2 armboards, 2 IV Supply Pouches (check expiration dates on 0.9% NS)
 - ✓ Airway Compartment: Laryngoscope handle, extra batteries, Bulb Syringe, Magill Forceps, Stylet, Pediatric/Infant Nasal Cannulas, Infant electrodes, ETT tubes sizes, 3, 4, 5, 6 (check expiration dates)
 - ✓ Side Compartments: Child BVM, Infant BVM
 - ✓ Back Compartment: LMA Sizes 1, 1.5, 2, 2.5, 3, 4, 5 (Check expiration dates), stethoscope, Manual BP Cuffs Infant and Child sizes

Compartment 3:

- Difficult Patient (Blue) Bag
 - Left Pocket
 - ✓ Masks x 2
 - ✓ Towels x 2
 - Right Pocket
 - ✓ EZ-IO Box
 - ✓ EZ-IO Supplies: connection tubing, 15g needle, tape, 10mL syringe, NS flush
 - Back Pocket
 - ✓ Trauma dressing x 2
 - ✓ ABD pad x 4
 - ✓ Burn dressing x 2
 - ✓ Chest seal x 1
 - ✓ Tape
 - ✓ Kerlix x 2
 - ✓ Bag of 4x4's
 - Main Compartment
 - ✓ IV Start Kit Lock # _____ Exp date _____ (If not locked, or is expired, check following items and re-lock)
 - 24g, 22g, 20g, 18g, 16g, 14g Angiocaths
 - Saline flushes x 2
 - Tegaderm x 2
 - Male adapter x 2
 - Macro drip tubing x 1
 - Stopcock x 1
 - Alcohol pads
 - 2x2
 - Tourniquet x 2
 - 0.9% NS 1 L x 1
 - Adult BIG x 1
 - Iodine prep x 1
 - ✓ Intubation Kit
 - OPA's and NPA's 3 each
 - Tape
 - Stylet
 - Forceps x 2
 - Masks, eye shield
 - Gumbagie
 - Entotrol (sizes 6, 7, 8, and 9)
 - ResQPod
 - EDD, ETCO2 Detector, BAAM

- Lube
 - Laryngoscope blade, extra batteries
 - 10 and 25 mL syringe
 - Iodine prep
 - 14g angiocath x 2
 - Commercial tube holder x 2
 - MADette
- ✓ Difficult Airway Kit Lock # _____ Exp date _____ (if not locked, or is expired, check for following items and re-lock)
 - Gumbugie
 - Quick trach
 - Etomidate 40mg x 2
 - Tape
 - 10 mL and 20 mL syringes
 - Iodine prep
 - 10g, 18g and 20g angiocaths
 - Laryngoscope handle
 - Lube
 - Grandview Blade (adult and pediatric)
 - Trach adapter for BVM
- ✓ Sharps container
- ✓ Trauma sheers
- ✓ Protocol Quick Reference
- Front Compartment**
 - ✓ Ice Pack x 2
 - ✓ Tongue blade
 - ✓ Tape
 - ✓ Penlight
 - ✓ Trauma sheers
 - ✓ Hemastats
 - ✓ Large gloves x 3 pairs
 - ✓ LMA sizes 3, 4, 5
 - ✓ LMA supplies (chart, tape, lube, 10, 35, 60 mL syringes)
- **First-In Bag (Green Back-Pack)**
 - ✓ O2 tank
 - ✓ BP Cuffs
 - ✓ Stethoscope
 - ✓ Glucometer (>5 strips/lancets, oral glucose)
 - ✓ BVM Adult
 - ✓ Nasal Cannulas x 2
 - ✓ Non-Rebreathers x 2
 - ✓ Nebulizers x 2
 - ✓ Simple Mask x 2
 - ✓ In Line Nebulizer x 1
 - ✓ Extra Tubing x 1
 - ✓ Pulse Oximeter

Compartment 4:

- Safety Vests
- Extra Oxygen tanks
- Mass Trousers

Compartment 5:

- Eye Kit Lock # _____
If not locked, check for following items and re-lock
 - ✓ 1 Liter Bag of 0.9% NS (expires)
 - ✓ Morgan Lens delivery tubing
 - ✓ Morgan Lens x2
 - ✓ Baggie containing 3 contact lens cases and contact lens removers
 - ✓ Metal eye cover
 - ✓ Oval eye patches x2
 - ✓ Tape
- Manual BP Cuffs Large Adult x2

- **Poloroid Camera and extra film**

Compartment 6:

- **Stuffed Animals, Baby blankets**

Bench:

- **Trash Can**
- **Sharps Container: if above “full” line replace**
- **Variety of Blankets, Sheets, Pillows, Pillow cases, and Patient Gowns**

Compartment 7:

- **Sharps container: Replace if full**
- **1 Liter 0.9% NS, check expiration date**
- **IV tubing, 15 drip x 2, 60 drip x1, Stopcock, Saline lock, Alcohol prep**

Compartment 8:

- **Gown, Isolation Kits**
- **Emesis basins**
- **Adult diapers, Pediatric diapers**
- **Disposable clean-up kits x2**
- **Booties: 10-12 pairs**
- **Disinfectant**
- **Box of procedure masks, Masks with face shields, N95 Masks (5-7)**
- **Red Biohazard Bags**

Compartment 9:

- **OB packs x2**
- **OB pads x 2**
- **Restraints**
- **Burn Dressings**
- **1 Liter 0.9% NS bags x4 (check expiration dates)**
- **250 ml 0.9% NS bags x2 (check expiration dates)**
- **Armboards (variety of sizes)**
- **IV tubing 60 drip x 4**
- **IV tubing 15 drip x 5**
- **Blood tubing x 3**
- **IV start kits x 3**
- **Stopcocks x 4**
- **Extension sets x 4**

Compartment 10:

- **Sterile Water Irrigation bottles x 4 (check expiration dates)**
- **Variety of syringes and needles**
- **IV Supply Kit**
 - ✓ **2x2 Gauze**
 - ✓ **Alcohol Preps**
 - ✓ **Tegaderms**
 - ✓ **Tourniquets x 5**
 - ✓ **Tape**
 - ✓ **Saline locks x 5**
 - ✓ **Insite-Autoguard Angiocaths Sizes, 14, 16, 18, 20, 22, 24**
 - ✓ **Saline Flushes x 10**

Compartment 11:

- **Towels**

Compartment 12:

- **Small sharps container (replace if above full line)**
- **Back braces**
- **Pressure infusers**
- **Sandbags**
- **Sam Splints, Long Armboard**
- **FROPVD, extra oxygen flow meter**

LifePack:

- Plugged in and charging
- Securely fasted
- Swap Batteries
- Adult BP Cuff, 4 lead electrodes, and O2 sensor connected to monitor
- Left side compartment: extra electrodes (including diaphoretic and pediatric), disposable razor, 12 lead cord with electrodes connected
- Right side compartment: Adult defibrillator pads x2 (check expiration), Pediatric defibrillator pads x 1 (check expiration)
- Back compartment: O2 sensors x2, CO2 monitors (in-line and nasal cannula)

Compartment 13:

- Gauze: 2x2, 4x4, ABD pads, Trauma Pad, Kerlix x 3
- Ace Wraps x 2
- Band-aids
- Triangle Bandages x 2
- Alcohol prep pads
- Extra Monitor paper
- Extra tourniquet roll
- Finger Nail polish remover
- Extra Electrodes

Compartment 14:

- Defibrillator Paddles
- Adult Defibrillator Pad (Check expiration)
- Adult/Pediatric BP cuffs for LifePack
- ICD Magnet
- Thermometer (extra probe covers), oral and temporal
- Ammonia Inhalants
- Extra Lancets
- Hand sanitizer
- Ice Packs x 3
- Sudecon Wipes

Compartment 15:

- Nasal Cannulas (4-5)
- O2 Supply tubing
- Non-Rebreathers (4-5)
- Nebulizer Set-ups (4-5)
- In-line nebulizer set up, pediatric masks, spacers

Compartment 16:

- Endotrol ETT sizes 6, 7, 8
- ETT sizes sizes 4, 5, 6, 7 x 2, 7.5, 8 x 2, 9
- Lube
- OPA's and NPA's
- Tongue Depressors
- ETT elbow adaptors
- Stylets
- EDD
- BAAM
- Suction Supplies: tubing for suction canister, Yaunker x 2, suction catheters sizes 14F, 10F, and 8F, BBG, Sterile gloves
- Hand-held mic for 800 radio

Action Bench:

- Gloves sizes: small, medium, large
- 800 radio, Charging
- Suction canister with tubing and yaunker attached
- Sani-Cloths
- Razor with blade attached
- Phone, charging
- Tape, Penlights (working), ink pens, trauma sheers
- EMS quick reference book, Protocol books, Medication reference book
- Stethoscope

Compartment 17:

- Urinals, Bedpans
- Extra paperwork
- Triage pack
- Cleaning supplies

Cot:

- Made with sheet, pillow, towel, and blanket

Cab:

- Gloves sizes: small, medium, large
- Map Book
- Clip Board: documentation guide, Medicare Forms, Run sheets, Inventory sheets, Refusal forms, Spinal clearance, MI/CVA checklists, Rehab sheets, Ink Pens

Outside Compartments**Back Passenger Side:**

- 4 backboards with straps
- 2 Full Packages containing: 2 adult c-collars, 2 pediatric c-collars, headblocks
- 2 extra headblocks
- Spider straps
- Sager traction splints

Back Driver Side:

- Full body vacuum splint

Middle Driver Side 2:

- Raid
- Flares
- Straps for full body vacuum splint
- Spider straps
- Caution tape
- Bolt cutters
- Window punch

Middle Driver side 1:

- Rescue disk
- Infant car seat
- Rescue Rope
- Soft Stretcher
- Fire Blanket
- Stair chair
- Vacuum extremity splints

Front Driver side:

- O2 tank greater than 1500 psi
- Backboard
- Half backboard
- Pedi-immobilizer
- KED
- Hare Traction Splint

Ensure Medic is plugged in and charging